



ADMISSION AGREEMENT – YOUTH PROGRAM

(Updated Nov 16, 2017)

As the parent or legal guardian of _____, I understand, agree to and/or acknowledge the following:

1. I have received a copy of the *Urban Workshop Parent Handbook* and will comply with the policies set forth. I further understand that I have received copies of all admission forms containing my signature.
2. I will provide my child with a bag lunch and adequate water every day they are in attendance.
3. Urban Workshop staff and volunteers are not allowed to babysit or transport my children at any time outside of the Urban Workshop program.
4. Should any authorized person arrive to pick up my child who appears to be under the influence of drugs or alcohol, for the safety of my child, staff may refuse to allow my child to leave, and may have no recourse but to contact the police.
5. Urban Workshop is mandated by state law to report any suspected child abuse or neglect to the proper authorities for investigation.
6. Urban Workshop, and the staff employed by Urban Workshop, will not become involved in any custodial disputes between parent/guardian. If there is a custodial dispute between parents, a copy of the court order must be kept in my child's file. The staff's responsibility is to provide a safe environment for children.
7. That Urban Workshop may terminate my child's enrollment for any of the following reasons:
 - a. Emergency names and phone numbers are incorrect.
 - b. Parent is late picking up child after program ends or when requested to pick up child.
 - c. Non-payment of any dues or fees.
 - d. Failure to follow policies, including dropping off my child at Urban Workshop before staff arrive.
 - e. Failure of any person authorized, including myself, to provide photo identification when picking up my child when asked.
 - f. Behavior that is destructive to property and or/refusal to replace said property.
 - g. Behavior that is continually disruptive or dangerous to others and/or staff.
 - h. Any single incident that is deemed by staff to be dangerous, harmful or disruptive.
 - i. Harassment, violent behavior, or threat of such behaviors against a staff member or fellow student by parent/guardian or other persons associated to my child.

Parent/Guardian Signature

Print Name

Date