



Student Charter School Payment Information

On-site Program Only

Please fill out this form and return it to Urban Workshop along with your waivers.

Student Name: _____ Age: _____

Parent Name: _____ Relationship: _____

Address: _____

Phone number: _____ Cell phone: _____

Email: _____

I will pay for my child's class (Y/N) _____ Our Charter School will be paying (Y/N) _____

Charter School Information

School Name: _____ Phone: _____

Charter Contact (ES): _____ Email: _____

Important Notes

Urban Workshop has partnered with many Charter Schools, enabling you to use Charter School funds to enroll in our youth program. Please inquire with Urban Workshop to verify we are a vendor to your Charter School prior to enrolling. We cannot guarantee reimbursement of any funds from your Charter School if we are not previously setup in their system.

Email general inquiries to: YouthOC@UrbanWorkshop.net

(If paying direct, please use our online system at: www.UrbanWorkshop.net/YouthOverview)

Please advise your Charter School to issue Purchase Orders according to the schedule below.

Spring Semester	
January	\$200
February	\$200
March	\$200
April	\$200
Total = \$800	

Summer and Winter Camps
Purchase Orders are for the
full amount of \$800

Fall Semester	
September	\$200
October	\$200
November	\$200
December	\$200
Total = \$800	

Purchase Orders need to be received no later than the first day of class. If we have not received the P.O. by the due date, your student will not be admitted into the class.

Please email Purchase Orders and / or Enrichment Certificates from your Charter school to our Accounting Department at AccountingOC@urbanworkshop.net or send by mail to:

Urban Workshop
c/o Youth Program PO's
365 Clinton Street, Suite A
Costa Mesa, CA 92626