**EMERGENCY CONTACT AND RELEASE FORM**

(Updated Sept 19, 2024)

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| **FAMILY INFORMATION** |
| Child’s First and Last Name | Date of Birth | Current School | Gender |
| Responsible Party's First and Last Name | Relationship to Child | Drivers License No./State of Issue |
| Home Address  | City |  ZIP  |
| Home/Cell Phone  | Work Phone  | e-mail address |
| Other Parent’s First and Last Name (if applicable) | Drivers License No/State | Child lives with?  |
| Home Address  | City |  ZIP  |
| Home/Cell Phone  | Work Phone  | e-mail address |
| MEDICAL INFORMATION |
| Physician’s Name Phone Number |
| Address  |
| Insurance Company Policy Number |
| Allergies/Special Health Considerations or Needs |
|  |
| *\_\_\_\_\_\_\_\_ (initial) I authorize all medical and surgical treatment, X-ray, laboratory, anesthesia, and other medical and/or hospital procedures as may be performed or prescribed by the attending physician and/or emergency medical personnel for my child and waive my right to informed consent of treatment. This waiver only applies in the event that neither parent/guardian can be reached in the case of an emergency.* |
| SIGN OUT AUTHORIZATION / EMERGENCY CONTACTS |
| *The following individuals have my unrestricted permission to sign my child out from Urban Workshop’s Youth Program and should be contacted in an emergency when I cannot be reached. I understand I am required to notify Urban Workshop in advance in writing if an individual not listed will be picking up my child. My child will not be released to any individual not listed on this document, and Photo identification will be verified prior to the release of my child into their custody.* |
| Name Relationship Telephone |
| Name Relationship Telephone |
| Name Relationship Telephone |
| Name Relationship Telephone |

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Parent/Guardian Signature Print Name Date

**ADMISSION AGREEMENT – YOUTH PROGRAM**

(Updated Sept 19, 2024)

As the parent or legal guardian of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, I understand, agree to and/or acknowledge the following:

1. I have received a copy of the *Urban Workshop Parent Handbook* and will comply with the policies set forth. I further understand that I have received copies of all admission forms containing my signature.
2. I will provide my child with a bag lunch and adequate water every day they are in attendance.
3. I understand that my child may be photographed in class and these images may be used for marketing purposes, without compensation and/or rights of ownership. I release Urban Workshop and all their constituents from all liability and claims of libel/ invasion of privacy in connection with the use of photographs.
4. Urban Workshop staff and volunteers are not allowed to babysit or transport my children at any time outside of the Urban Workshop program.
5. Should any authorized person arrive to pick up my child who appears to be under the influence of drugs or alcohol, for the safety of my child, staff may refuse to allow my child to leave, and may have no recourse but to contact the police.
6. Urban Workshop is mandated by state law to report any suspected child abuse or neglect to the proper authorities for investigation.
7. Urban Workshop, and the staff employed by Urban Workshop, will not become involved in any custodial disputes between parent/guardian. If there is a custodial dispute between parents, a copy of the court order must be kept in my child’s file. The staff’s responsibility is to provide a safe environment for children.
8. That Urban Workshop may terminate my child’s enrollment for any of the following reasons:
	1. Emergency names and phone numbers are incorrect.
	2. Parent is late picking up child after program ends or when requested to pick up child.
	3. Non-payment of any dues or fees.
	4. Failure to follow policies, including dropping off my child at Urban Workshop before staff arrive.
	5. Failure of any person authorized, including myself, to provide photo identification when picking up my child when asked.
	6. Behavior that is destructive to property and or/refusal to replace said property.
	7. Behavior that is continually disruptive or dangerous to others and/or staff.
	8. Any single incident that is deemed by staff to be dangerous, harmful or disruptive.
	9. Harassment, violent behavior, or threat of such behaviors against a staff member or fellow student by parent/guardian or other persons associated to my child.

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Parent/Guardian Signature Print Name Date

**LIABILITY WAIVER FOR MINORS AND STATEMENT OF FINANCIAL RESPONSIBILITY**

(Updated 8/25/2023, 2023)

I understand and acknowledge that there are risks of personal injury, death and property damage while participating in activities and using the facilities offered by Urban Workshop. Some risks are inherent in the use of power and hand tools; other risks are inherent in making and fixing things generally; still other risks may arise from conditions, situations or activities of which I am presently unaware. All use of tools has some risk of injury, particularly when learning, used incorrectly or unsafely.

I understand that certain skills and safety procedures are required in order to reduce the dangers involved in project work. I agree that my child will wear eye protection at all times when in the work areas, and to use such other safety equipment as may be required by the type of work they are performing. I understand and agree that should emergency services become necessary, the expenses are my sole responsibility and not that of Urban Workshop.

In consideration of Urban Workshop allowing my minor child to enter and/or utilize its facilities, I hereby release, discharge, waive, disclaim any result of their participation in any project, use of Urban Workshop tools or equipment, or any activities incidental to such use. I also agree to defend and indemnify Urban Workshop and hold it harmless for any personal injury, or property damage arising from my child’s conduct, even if Urban Workshop is also negligent or otherwise at fault.

 I understand that I am financially responsible for any and all charges incurred while my minor child is a participant of Urban Workshop’s Kids Program. These charges may include class fees, material fees, and damage fees. I agree to pay all costs related to collection of such fees at the time they are due and payable.

I understand that the effect of my signing this document is that I (1) assume all risk of personal injury, wrongful death, or property damage my child might suffer while participating in a class or otherwise using the facilities of Urban Workshop, even if it comes as a result of the negligence or other fault of Urban Workshop, (2) absolve and release Urban Workshop from the consequences of their negligence and or other fault, (3) will indemnify and defend Urban Workshop against any legal actions or other claims for damages arising as a result of my conduct. I understand that I am forfeiting important legal rights and incurring important legal responsibilities.

I agree that the terms of this document bind me, my heirs, assigns, executors and administrators, and protect Urban Workshop, their agents, employees, independent contractors, officers/members, lenders, members, customers, directors and shareholders.

 I have read and understand the above Urban Workshop Participant Liability Release, and agree to abide by the Terms and Conditions outlined above. I have received a copy of this Agreement in my New Membership Packet.

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Student Name (Printed) Parent / Guardian Name (Printed)

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Parent/Guardian Signature Date